STATE OF CALIFORNIA—HEALTH AND WELFARE AGENCY

EDMUND G. BROWN JR., Governor

DEPARTMENT OF HEALTH SERVICES
714/744 P STREET
SACRAMENTO, CA 95814
(916) 445-1912

October 20, 1982

To: All County Welfare Directors

82-55

MEDI-CAL CARDS ISSUED MORE THAN ONE YEAR FROM THE DATE OF SERVICE

As described in a previous All County Welfare Directors Letter (79-30), when a county determines that due to administrative error, a Medi-Cal card was not issued, the county welfare department shall:

1. Issue the beneficiary a retroactive Medi-Cal card for the appropriate month(s) of service;

2. Issue an appropriate letter to the provider to authorize billing beyond the one-year limitation period (Attachment I); and

3. Issue a cover letter to the beneficiary enclosing items 1 and 2 above, with instructions to take the retroactive Medi-Cal card and letter of authorization to the provider (Attachment II).

As described in the MIO Medi-Cal Bulletin No. 106 (Professional) and No. 124 (Institutional) attached, the provider should affix the beneficiary's retroactive label to the standard claim form and attach a copy of the county-issued letter of authorization. The claim should then be sent directly to the Department of Health Services, Fiscal Intermediary Management Division, 714 P Street, Room 950, Sacramento, California 95814 where the authorization and claim will be reviewed before payment can be made to the provider. Please note that claims submitted more than one year beyond the date of service will not be processed unless they are accompanied by both a retroactive Medi-Cal label and a letter from the county authorizing the provider to bill beyond the one-year limitation.

We would like to again emphasize the need for attaching the "late notice" to the Medi-Cal claim. Counties must ensure that the beneficiary understands the process in order for claims to be processed properly.

Counties should also note the correct address, as indicated above, for providers to submit their claims.

If you have any questions, please contact your Medi-Cal program consultant.

Sincerely,

Original signed by

Madalyn M. Martinez, Chief
Medi-Cal Eligibility Branch

Attachment

cc: Medi-Cal Liaisons
Medi-Cal Program Consultants